

Academic Professional Benefits Summary

Vacation Leave

Academic Professional employees receive 24 vacation days per academic year (August 16-August 15) at the percentage of their appointment. New employees starting after the beginning of the academic year, and part-time employees receive a prorated share. A maximum accumulation of 48 days may be carried over from one academic year to the next. Vacation days must be taken in half or full day increments, unless taken as Family and Medical Leave.

Sick Leave

Academic Professional employees who are eligible to participate in the State Universities Retirement System or the Federal Retirement System, have a 50 percent appointment, and who are appointed for at least nine months are eligible for sick leave. Academic Professional employees earn 12 cumulative and 13 non-cumulative sick leave days per academic year. Part-time employees receive a prorated share. In the case of an appointment for less than a full appointment year, the 12 days cumulative and the 13 days noncumulative leave shall be prorated. Sick leave days must be taken in half or full day increments, unless taken as Family and Medical Leave.

Holidays

The University recognizes 11 holidays, including:

- New Year's Day
- Martin Luther King Day (President delegated)
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

The President has delegated to each Chancellor the authority to designate the remaining four holidays to be observed on each campus. Two of these days are typically the day after Thanksgiving and Christmas Eve. The remaining two are designated as Floating Holidays.

Floating Holidays

Academic Professionals receive two floating holidays per Fiscal year (July 1- June 30). Floating Holidays are used similar to vacation days; however, they must be used in full-day increments.

Payroll

Academic Professional employees are paid on a monthly basis (on the 16th of the month).

Benefit Summary

Health and Dental options:

http://www.ahr.illinois.edu/forms/Highlights_of_Employee_Benefits.pdf

http://www2.illinois.gov/cms/Employees/benefits/StateEmployee/Documents/FY14_State_BCBook.pdf

Retirement System:

<http://www.surs.org>

Tuition Waiver:

https://nessie.uihr.uillinois.edu/cf/benefits/index.cfm?Item_id=1121&rlink=1116

MTD Service:

All employees get to ride the MTD Bus for free.

Other Helpful Links

Campus Map:

<http://illinois.edu/ricker/maps/map.pdf>

Parking Services:

<http://www.parking.illinois.edu/>